

McLaren Print System Order

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INFECTION CONTROL

To keep our patients, healthcare workers, students and volunteers safe, McLaren Macomb implements practices that reduce the risk of infection. Such practices include:

- Washing your hands before and after patient contact (Wash in 2' Wash-out)
- Using appropriate protective equipment
- Staying home if you are ill (e.g., you have a fever, diarrhea or unexplained rash)

BLOODBORNE PATHOGENS

OSHA (Occupational Safety and Health Administration) standards and guidelines concerning bloodborne pathogens define what is necessary to protect employees and inform employers of their specific obligations to provide worker safety and protection from exposures to bloodborne pathogens. McLaren Macomb follows OSHA standards.

To protect healthcare workers, students and volunteers from blood/body fluids, McLaren Macomb requires "universal precautions" be used. Personal protective equipment (PPE) is readily available for use. Before using any PPE, you must demonstrate proper application, use and disposal of PPE.

Wear protective, disposable gloves if it is likely that hands will come in contact with blood/body fluids or any contaminated objects.

- Change gloves and wash hands thoroughly after each exposure and in between patients.
- Keep small cuts, scrapes and nicks under gloves covered with bandages.
- Wear disposable gowns, protective eye shields or more personal protective equipment if needed.

PPE Includes:

- Gloves
- Face masks/shields
- Fluid resistant aprons or cover gowns
- Shoe and hair coverings

TUBERCULOSIS EXPOSURE (TBE) EXPOSURE CONTROL PLAN

To reduce the risk of TB transmission, McLaren Macomb does the following for patients exhibiting signs/symptoms of TB:

- Isolate patient to an approved environment ("isolation room")
- Implements " airborne isolation" precautions
- Students and volunteers may not care for TB patients or enter the isolation room as advanced PPE must be utilized.

INCIDENT REPORTING

An "incident" is a happening that is not consistent with the normal operations of an organization. Examples of incidents are medication errors, patient falls, equipment failures and customer service occurrences. Healthcare workers, students and volunteers are encouraged to report incident events via the online reporting program, McLaren Safety First. A supervisor or manager (at-789) you enter an event. Please ask for assistance.

BODY MECHANICS & BACK SAFETY

- Keep loads close to your body
- Bend at your knees, not your waist
- Divide work into smaller parts
- Get help from co-workers
- Use a mechanical device whenever appropriate

WHEELCHAIR SAFETY

- Never transport a patient in a wheelchair if you are uncertain that you can do it safely.
- Never leave a patient alone in a wheelchair.
- Never lift or pull patients into or out of a wheelchair; gently assist or guide them. If more assistance is necessary, call for help from clinical staff.
- Before the patient gets into or out of a wheelchair, set brakes and hold handbrakes for increased safety.
- After the patient is seated in the wheelchair, put feet and leg rests down and make the patient comfortable.
- Push a wheelchair SLOWLY.
- Approach corners and doorways cautiously.
- Back into elevators and through closed doors.
- Secure any oxygen tanks before moving wheelchair.
- When discharging a patient to a car, open the car door and move the wheelchair close to the open door so the patient may transfer to the car. Lock the chair's wheels before allowing the patient to rise from the chair.

It is always okay to ask for assistance when helping a patient in a wheelchair.

CREATE A PROPER ATMOSPHERE FOR PATIENTS AND VISITORS

- Attention to bath facility and personal appearance
- Individual professionalism - being responsible for your actions and taking pride in your work
- Effective communication - using plain language, making eye contact, using proper phone etiquette, smiling and greeting patients and family members
- Exceeding the expectations of patients, patient's family members, and co-workers.

80-493-11-10



STUDENT INFORMATION GUIDE

(586) 493-8000
 1000 Harrington Boulevard
 Mount Clemens, Michigan 48043

OUR MISSION

McLaren Health Care, through its subsidiaries, will be the best value in health care as defined by quality outcomes and cost.

OUR VISION

McLaren Macomb is to be the best hospital of choice in the communities we serve.

Be value Safety, Quality and Customer Service

PHONE NUMBERS YOU MAY NEED AT MCLAREN MACOMB:

- Fire or Security/Emergency 911
- Code Blue or Rapid Response Team 555

To place a call outside the hospital, dial 9 followed by the number. To place a call within the hospital, dial the last five digits of the number.

DINING FACILITIES

The cafeteria is located on the Lower Level.

- Breakfast 6:30am to 10:30am
- Lunch 11:00am to 2:00pm
- Dinner 6:00pm to 7:00pm
- Late night snack 7:00pm to 10:00pm, Monday through Friday.

Vending machines are located on the Lower Level. Coffee shop is located on the First Floor Main Entrance.

SMOKING POLICY

McLaren Macomb is a "Tobacco-Free" campus. Smoking is not allowed anywhere in the hospital or on hospital property including parking lots and cars.

Spec Info: