

McLaren Print System Order

Order No: 52786
 Order Date: 2020-02-24
 User: jacqueline silva
 Phone: 810-342-2270

Ship Location: McLaren Flint- 10 South Attn: Ann
 401 south ballenger hwy
 flint, michigan 48532

Forms

Quantity: 500
 Paragon Dept No: 23040
 Dept Name: 10 south
 Company Number: 60

Order Total Price: 50.38

Item Number: MHCC-612
 Item Description: Request for Scheduled Absence
 Revision Date: 7/2014
 Print: 1 sided black and white
 Paper: 3 Part (White, Yellow, Pink)
 Size: 8.5 x 11
 Fold:
 Finish:
 Drill:
 Misc Info:



McLaren HEALTH CARE

McLaren Flint Region McLaren Upper Region
 McLaren Central Michigan McLaren Midland
 McLaren Eastern McLaren Midland & Spring
 McLaren Eastern & Spring McLaren Central Michigan
 McLaren Health Care McLaren Flint Region
 McLaren Intensive Care McLaren Upper Region
 McLaren Eastern Michigan McLaren Midland

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____

I would like to request the following time off:

PTO (for two and a half days, one of requests must be in increments of 15 minutes)

Other (List Day, time, amount, etc.) _____
 Date: _____

Comments: _____

PTO Hours Available: _____ Not Approved
 Approved: _____
 I have used this request for time off without it being correct.

Date: _____ Employee Signature: _____
 Date: _____ Supervisor Signature: _____

Spec Info:



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