

McLaren Print System Order

Order No: 8602
Order Date: 2015-01-29
User: Annette Sorensen
Phone: 810-342-2231

Ship Location: McLaren Flint Inpatient Pharmacy, Attn: Annette
401 S. Ballenger Hwy
Flint, MI 48532

Forms
Quantity: 500
Paragon Dept No: 33010
Dept Name: Inpatient Pharmacy
Company Number: 60

Order Total Price: 48.88

Item Number: MHCC-612
Item Description: Request for Scheduled Absence
Revision Date: 7/2014
Print: 1 sided black and white
Paper: 3 Part (White, Yellow, Pink)
Size: 8.5 x 11
Fold:
Finish:
Drill:
Misc Info:



McLaren Flint Inpatient Pharmacy
 McLaren Flint Outpatient Pharmacy
 McLaren Flint Urgent Care
 McLaren Genesee Community Hospital
 McLaren Health Care
 McLaren Macomb
 McLaren Midland
 McLaren Okemos
 McLaren Port Huron
 McLaren Saginaw
 McLaren Spaulding
 McLaren St. Joseph
 McLaren Westland
 McLaren Whitefish Bay
 McLaren Woodhaven
 McLaren Zeeland

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____
I would like to request the following time off:
 PTO (for two and a half days, one of requests must be in volume of at least 80%)
 Other (List Day, Reason, etc.)
Date: _____ Employee Signature: _____
Date: _____ Supervisor Signature: _____



McLaren Flint Inpatient Pharmacy
 McLaren Flint Outpatient Pharmacy
 McLaren Flint Urgent Care
 McLaren Genesee Community Hospital
 McLaren Health Care
 McLaren Macomb
 McLaren Midland
 McLaren Okemos
 McLaren Port Huron
 McLaren Saginaw
 McLaren Spaulding
 McLaren St. Joseph
 McLaren Westland
 McLaren Whitefish Bay
 McLaren Woodhaven
 McLaren Zeeland

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____
I would like to request the following time off:
 PTO (for two and a half days, one of requests must be in volume of at least 80%)
 Other (List Day, Reason, etc.)
Date: _____ Employee Signature: _____
Date: _____ Supervisor Signature: _____