



Reprint with No Changes

Fax Orders To: 810-342-1565

McLaren Graphic Services • Contact Us At: (810) 342-1560



“When do I use this Order Form?”

When items have **NO** changes;

This form goes directly to McLaren’s Graphics Department for speedy printing!

“It’s Teamwork!”

Indicating your delivery location, name, and phone number is critical to the delivery of your order!

INSTRUCTIONS:

- Print clearly
- Use one order form per item needed
- Fax a sample with this order form

Date: _____ / _____ / _____

Number of Pages Being Faxed: _____

Deliver To (be specific): _____

Name: _____

Phone: _____

Department Number: _____

(This is the account number that the project will be billed to.)

Form Number: _____

Name of Form: _____

Quantity to Print: _____

Paper (Color): _____

- OR Carbonless:
- 2 Part (White-Yellow)
 - 3 Part (White-Yellow-Pink)
 - 4 Part (White-Yellow-Pink-Gold)
 - 5 Part (White-Green-Yellow-Pink-Gold)

Pages: One Sided Double Sided Tumble

Folding: Tri-fold Bi-fold (1/2 fold)

Drilling: 5 Hole Top 3 Hole Side

Padding: Yes

Stapling: Yes

Other Special Instructions:

