



GREATER LANSING

# SURGICAL INSTRUMENT COUNT & PROCESSING SHEET

Dept./Practice \_\_\_\_\_ Contact Person \_\_\_\_\_

Date \_\_\_\_\_ Phone Number \_\_\_\_\_

Dept. or Practice Instrument(s) count SENT	SPD Staff Count Instrument(s) RECEIVED	INSTRUMENT NAME	SPD Staff Count Instruments SENT BACK	Discrepancy (+ OR -)	Dept. or Practice Instruments RETURNED	Discrepancy (+ OR -)
		Forceps/Pick ups				
		Hemostats				
		Needle Drivers/ HOLDERS				
		Scalpel/Knife Handles				
		Small Scissors				
		Large Scissors				
		Vaginal Speculums				
		Cervical Speculums				
		Tenaculums				
		Cervical Biopsy Forceps				
		Ring Forceps/Sponge Sticks				
		Curettes				
		Ronguers				
		Nail Cutters				
		Suture Trays/Suture Packs				
		Other Instruments Sets Not Listed:				
<b>TOTAL</b>	<b>TOTAL</b>			<b>Total Discrepancy</b>		<b>Total Discrepancy</b>
Initials of Dept. Staff SENT:	Initials of SPD Staff RECEIVED:		Initials of SPD Staff TO SEND:		Dept. or Practice Instruments RETURNED:	

If any discrepancies whether items missing or returning items please describe in comments section below & sign Name/Dept.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPD Penn Campus Phone Number 975-8342

WHITE -- Dept./Practice      YELLOW -- Sterile Processing      PINK -- Dept./Practice