

Reporting Patient Safety Issues/Near Misses

McLaren Safety First is an internal electronic safety reporting tool utilized to identify, document, and analyze actual and potential quality of care and safety issues in order to implement process improvement and effect change.

EVERY member of the McLaren team is responsible for reporting safety events, including near miss events in McLaren Safety First.

A safety event is any event that is not consistent with routine patient care or the routine operation of the facility, and may adversely affect or threaten to affect the health, life, comfort, or property of a patient, visitor, or employee.

A near miss event is any event that was prevented from reaching the patient by either chance or timely intervention.

Just Culture Environment - McLaren Health Care supports a non-punitive reporting culture recognizing that safety events are not typically the result of individual misconduct, but rather system or process failures influenced by the system/work environment as a whole.

Examples of reportable safety events that should be reported immediately upon discovery:

- Medical errors/unexpected complications
- Communication breakdowns/failures
- Delay in care/treatment/tests
- Medication errors
- Issues identified during patient transitions/transfers
- Wrong procedure/patient/test
- Fire/flame/smoke
- Equipment malfunction
- Unintentionally retained foreign object
- Attempted suicide of patient
- Patient elopement
- Intra-partum maternal death related to birth

How to Submit a Safety First Report

Click on the **McLaren Safety First** icon located on the desktop screen.



Log in with user ID & password or use 'anonymous' to enter event anonymously.



Choose the Event Type you wish to report from the Icon Wall.



Fill in all mandatory fields (*green asterisk). File status on left shows how many mandatory fields have been completed.

When all required information has been entered, click the **Submit** button.



The submission pop up will confirm that your report has been successfully submitted.

