

**McLaren Print System Order**

Order No: 69373  
Order Date: 2022-04-28  
User: Amber Coss  
Phone: 231-487-7097

Ship Location: McLaren Northern- Burns Professional Building Attn: Amber Coss  
560 W Mitchell St. Suite 340  
Petoskey, MI 49770

Brochures  
Quantity: 1  
Paragon Dept No: 50690  
Dept Name: Neurosciences  
Company Number: 810

Order Total Price: 20.00

Item Number: MHCC-525  
Item Description: How to Submit a Safety First Report Pocket Card  
Revision Date: 7/2021  
Print:  
Paper:  
Size:  
Fold:  
Finish:  
Drill:  
Misc Info: 100 per order; ds; 5x7; color; 100# card

## Reporting Patient Safety Issues/Near Misses

**McLaren Safety First** is an internal electronic safety reporting tool utilized to identify, document, and analyze actual and potential quality of care and safety issues in order to implement process improvement and effect change.

**EVERY** member of the McLaren team is responsible for reporting safety events, including near miss events in McLaren Safety First.

**A safety event** is any event that is not consistent with routine patient care or the routine operation of the facility, and may adversely affect or threaten to affect the health, life, comfort, or property of a patient, visitor, or employee.

**A near miss event** is any event that was prevented from reaching the patient by either chance or timely intervention.

**Just Culture Environment** - McLaren Health Care supports a non-punitive reporting culture recognizing that safety events are not typically the result of individual misconduct, but rather system or process failures influenced by the system/work environment as a whole.

**Examples of reportable safety events that should be reported immediately upon discovery:**

- Medical errors/unexpected complications
- Communication breakdowns/failures
- Delay in care/treatment/tests
- Information errors
- Issues identified during patient transitions/transfers
- Wrong procedure/patient/test
- Fire/flame/smoke
- Equipment malfunction
- Unintentionally retained foreign object
- Attempted suicide of patient
- Patient elopement
- Intra-partum maternal death related to birth

Spec/Info:

**Policy MHC\_SE001: Safety Event Reporting Policy**

MHCC-525 (7.21)

**Questions? - 810-342-1146**