

McLaren Print System Order

Order No: 75158 Reprint Previous Order No: 8112
Order Date: 2023-02-08
User: Mary Bitzer
Phone: 18103421711

Ship Location: McLaren Flint CMC Primary Care / ATTN Mary Bitzer
1314 S Linden Rd, Suite C
Flint, MI 48532

Forms

Quantity: 100
Paragon Dept No: 50009
Dept Name: McLaren Flint CMC Primary Care
Company Number: 10

Order Total Price: 11.17

Item Number: MHCC-612
Item Description: Request for Scheduled Absence
Revision Date: 7/2014
Print: 1 sided black and white
Paper: 3 Part (White, Yellow, Pink)
Size: 8.5 x 11
Fold:
Finish:
Drill:
Misc Info:

McLaren Flint Region
 McLaren Jackson Region
 McLaren Macomb Region
 McLaren Midland Region
 McLaren Oakland Region
 McLaren Saginaw Region
 McLaren Shiawassee Region
 McLaren St. Joseph Region
 McLaren Westland Region
 McLaren Other

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____

I would like to request the following time off:
 PTO (for two and a half days, one of requests must be in increments of 0.5 days)
 Other (for two and a half days, one of requests must be in increments of 0.5 days)

Comments: _____

PTO Request Available: _____ Not Approved
Approved: _____
I have read this request for time off and find it correct.

Date: _____ Employee Signature: _____
Date: _____ Supervisor Signature: _____

McLaren Flint Region
 McLaren Jackson Region
 McLaren Macomb Region
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Date: _____ Supervisor Signature: _____