

McLaren Print System Order

Order No: 83177 Reprint Previous Order No: 5860  
Order Date: 2024-02-15  
User: charnell mcqueen  
Phone: (810) 342-2279

Ship Location: Charnell McQueen  
401 S. Ballenger Hwy  
Flint, MI 48532

Forms

Quantity: 100  
Paragon Dept No: 23070  
Dept Name: 7S LDRP  
Company Number: 60

Order Total Price: 11.17

Item Number: MHCC-612  
Item Description: Request for Scheduled Absence  
Revision Date: 7/2014  
Print: 1 sided black and white  
Paper: 3 Part (White, Yellow, Pink)  
Size: 8.5 x 11  
Fold:  
Finish:  
Drill:  
Misc Info:

Not used for Request  
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**Request for Scheduled Absence**

Today's Date: \_\_\_\_\_  
To: \_\_\_\_\_  
From: \_\_\_\_\_  
I would like to request the following time off:  
 PTO (for two and a half days, one of requests must be in volume of at least 1000000)  
 Other (for two and a half days, one of requests must be in volume of at least 1000000)  
Comments: \_\_\_\_\_  
\_\_\_\_\_

PTO Request Available: \_\_\_\_\_ Not Approved  
Approved: \_\_\_\_\_  
I have read this request for time off and find it correct.

Date: \_\_\_\_\_ Employee Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_

Not used for Request  
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Date: \_\_\_\_\_ Employee Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Supervisor Signature: \_\_\_\_\_