

McLaren Print System Order

Order No: 87869 Reprint Previous Order No: 5860
Order Date: 2024-09-04
User: charnell mcqueen
Phone: (810) 342-2279

Ship Location: Charnell McQueen
401 S. Ballenger Hwy
Flint, MI 48532

Forms

Quantity: 100
Paragon Dept No: 30185
Dept Name: 7S LDRP
Company Number: 60

Order Total Price: 11.17

Item Number: MHCC-612
Item Description: Request for Scheduled Absence
Revision Date: 7/2014
Print: 1 sided black and white
Paper: 3 Part (White, Yellow, Pink)
Size: 8.5 x 11
Fold:
Finish:
Drill:
Misc Info:



Not on Site Report Not on Line Report
 Not on Device Manager Not on Monthly
 Not on Calendar Not on Mobile App
 Not on System Activity Not on Dashboard
 Not on Health Care Not on Print Queue
 Not on Health Plan Other _____
 Not on Insurance Group Not on Device Activity

Request for Scheduled Absence

Today's Date: _____
To: _____
From: _____
I would like to request the following time off:
 PTO (to be used against time) (one of requests must be volume of all requests days)
 Other (List Day, time, amount, etc)
Date: _____
Employee Signature: _____
Supervisor Signature: _____

PTO Request Availability
Approved: _____ Not Approved: _____
I have read this request for time off and found it correct.



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