

McLaren Print System Order

Order No: 90948
 Order Date: 2024-12-18
 Order Request Date:
 User: Alexis Sprague
 Phone: 517-975-6565

Ship Location: McLaren Greater Lansing Hospital - HIM Attn: Alexis
 2900 Collins Road
 Lansing, MI 48910

Brochures
 Quantity: 500
 Paragon Dept No: 14760
 Dept Name: Health Information Management
 Company Number:

Order Total Price: 94.75

Item Number: MGL-088 (790-26)
 Item Description: PREPPING & INDEXING QUALITY MONITOR
 Revision Date: 05/2024
 Print: 1 sided black and white
 Paper: 3 Part (White, Yellow, Pink)
 Size: 8.5 x 11
 Fold:
 Finish: None
 Drill: None
 Poster:
 Misc Info: SS, Black, 3 Part



Prepping, Scanning/Indexing/QC & Validation Quality Monitor Form				
Employee Initials: _____				
Check Error Type: <input type="checkbox"/> Prepping <input type="checkbox"/> Scanning <input type="checkbox"/> QC <input type="checkbox"/> Indexing <input type="checkbox"/> Validation				
Reviewer Initials	NA/COR - 100 points	WHDG - 20 points	Chart Type	Chart Type
Account #/ID #	If different Preprint appears on 1 Night Data on Page Not Available, Checked off, or Deleted/Out of Prepping/Quality Feedback to User: Review Chart or Chart Included with/without From Preprint/Validation/Printing/Printing/Printing/Printing Missing Information on Print/Case Print Original Chart from Input error not scanned/checked Poor Quality Original (MIS) or Other (MIS) (Check for chart or chart included) Duplicate Not Reviewed Document/Case Does Not Conform to Not Completed/Correctly Missing/Out of Same Patient/2 with in same study Missing/Printing Patient Block and/or Account Number Missing Patient's Service found in chart	Document is Chart that should have been signed Document System error includes Order or Barcode on the Scan Document not a Date or Page Order with Barcode/Barcode Document not Submitted or Submitted incorrectly Missing Page Not Noted or Missing Page Number Not Checked Missing Not Done appropriately Color Print and/or B/W with a Color Print/Barcode		Comments/Other
11				
12				
13				
14				
15				
16				

Bring questions regarding your errors to management within 2 working days. Thank you.

Prep Date	Page Count

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Original Designer's Markings Sales Prepper's Markings Post Mark to HIM Probability Tracking Log

Spec Info: